

NACAS South Board of Directors Meeting

Thursday, June 20, 2024

11:00am EST, 10:00am CST

Present	Absent	Name	Position
X		Brian Browning	President
X		Michael Murphy	President-Elect
X		Robin Parker	Vice President
X		Daniel (Indiana) Armitage	Immediate Past President
X		Jack Burgess	Treasurer
X		Carol Agomo	Secretary
X		Richard Owens	Conference Coordinator
X		Greg Bryant	Professional Development Coordinator
	X	Andrew Smith	Communications Coordinator
X		Esmeralda Valdez	South Rep to NACAS National
	X	Alla Jeanae Frank	Membership Coordinator
X		Lynette Smith	NACAS Home Office
	X	Megan Henderson	Host Committee Chair

1. Call to Order/Welcome

Brian Browning

- A. Meeting was called to order at 11:03 am EST.
- B. Brian welcomed everyone.
- C. Board goals for 2024-25
 - i. Please consider at least three items to implement.
 - ii. Be ready to share and discuss at the July Board meeting.



NACAS South Board
Goals 23-24.docx

- iii. Goals from 2023-24
- D. Committee roles and assignments.
 - i. Need to compile a comprehensive list.
 - ii. Review the Bylaws to confirm committees and then determine what



NACAS
south-Recommendations

- needs filling.
- E. State Director Role and next steps.
 - i. Danny will spearhead the solicitation process.
 - ii. Should decide on the selection process in September and vote on it at the National meeting in October.
- F. Planning/Discussion for Dollywood site visits.

- i. September 15-18: 15 - travel day, 16-17 - site tours, 18 - travel day.
- ii. Fly into Knoxville (TYS).
- iii. Brian's office will share transportation options.
- iv. Provide travel information to Richard so that he can arrange hotel rooms.
- v. Brian is working on an exhortation video for the conference.
 - Conference dates: March 29-April 2; Board members to arrive March 27 for conference prep (March 27-April 2).

2. Board Reports

A. Conference Coordinator

Richard Owens

- i. Richard has confirmed site visit dates for Dollywood.
- ii. He will meet with the host committee to review expectations for the site visit
- iii. He has developed a mock schedule for review.
- iv. He will contact everyone to obtain any food restrictions.
- v. Tentative Dates for future conferences: April 9-15, 2026, and April 15-21, 2027

B. Conference Host Committee

Megan Henderson

- i. No updates

C. Secretary's Report

Carol Agomo

- i. Motion to approve May 16, 2024, meeting minutes by Esmeralda Valdez, Seconded by Danny Armitage.
 - All in favor, motion carried.
- ii. Acknowledged web updates that Lynette and NACAS home office are working on. Includes:

D. Treasurer's Report

Jack Burgess

- i. Account balances discussed.
- ii. National office billing to discuss and approve.
- iii. Quarterly financials to be available for review in July.

E. President-Elect Report

Michael Murphy

- i. No updates

F. Vice President's Report

Robin Parker

- i. Will begin reviewing preferred locations for the 2026 conference with consideration for membership recommendation.
- ii. C3X Planning Committee feedback: Seeking opportunities to contribute as a non-NACAS staff member.
 - Plan to schedule a meeting with Rich Steele to provide feedback about non-NACAS staff member participation and engagement on the committee.
 - Brian will schedule a meeting to include Robin, Danny, and Esmeralda.

G. South Rep to the NACAS Board

Esmeralda Valdez

- i. No National board meeting was held in June. The next meeting will be held on July 31, 3:00-4:30 pm EST.
- ii. Call out to participate in the summer LTM – July 29, 2024, 3:30-5:00 pm EST.

- Will try to confirm the agenda to share with the Board.

H. Immediate Past President's Report *Danny Armitage*

- i. Will be sharing information with the Board about the State Director's role.

I. Membership Coordinator's Report *Alla Jeanae Frank*

- i. No updates

J. Communications Coordinator *Andrew Smith*

- i. No updates.

K. Professional Development Report *Greg Bryant*

- i. No updates

L. National Office Updates *Lynette Smith*

- i. 2024 CX conferences are all complete!
- ii. Flip-a-Coin: All regions collectively raised \$6,984.66 to support the NACAS Foundation.
 - South: \$2,321.48
 - Central: \$1,301.84
 - West: \$1,181.29
 - East: \$2,179.50
- iii. C3X 2024 - Gaylord Palms Resort
 - Conference Dates: October 26-29, 2024
 - Saturday NACAS South Region Board Meeting (Invite Only)
 - Meeting Date: Saturday, October 26, 2024
 - Meeting Time: 4:00 pm - 5:30 pm EST
 - Room Location: Coastal 4
 - Sunday NACAS South Regional Sunday Reception
 - Meeting Time: 5:00 pm - 6:00 pm EST
 - Room Location: Coastal 4
 - Monday NACAS South Regional Breakfast
 - Time: 8:00am - 9:00am EST
 - Room Location: Desoto 1 & 2
- iv. Contact Lynette with any questions.
- v. Names needed for the following award if they are available from the NACAS South Region:
 - Rising Star
 - Mentor of the Year
 - Volunteer of the Year

3. Adjourn

- A. Meeting adjourned at 11:55 pm EST

B. Next meeting: Thursday, July 18, 2024, at 11 am EST