



**Board of Directors Meeting**

Thursday, June 8, 2023

11:00am EST, 10:00am CST

Present	Absent	Name	Position
X		Daniel Armitage	President
X		Brian Browning	President-Elect
X		Michael Murphy	Vice President
X		Donna Morris-Powell	Immediate Past President
X		Jack Burgess	Treasurer
X		Carol Agomo	Secretary
X		Stephanie Edgett	Conference Coordinator
X		Robin Parker	Professional Development Coordinator
X		Andrew Smith	Communications Coordinator
X		Esmeralda Valdez	South Rep to NACAS National
X		Alla Jeanae Frank	Membership Coordinator
X		Lynette Smith	NACAS Home Office
X		<i>Victoria Hanson</i>	<i>Former Treasurer</i>
		TBD	Co-Host Committee Chair
		TBD	Co-Host Committee Chair

**1. Call to Order/Welcome**

*Danny Armitage*

- A. Meeting was called to order at 11:03 am CST
- B. Danny welcomed everyone.

**2. Changes to NACAS South Bylaws**

*Danny Armitage*

- A. Review of described structure for the Executive Committee and Governing Board.
  - i. Past activities might not align with expectations outlined in bylaws.
  - ii. Should we expand the board by:
    - Adding State Directors?
    - Adding At-large positions for representing different types of institutions? (Small, Large, HBCUs)
- B. Committees
  - i. Action: Each board member should review the current bylaws to determine the committee for which they are responsible and then identify potential volunteers.
  - ii. Action: Each board member should be intentional about seeking volunteers for each committee.
- C. Annual Conference

- i. Process for selecting conference sites – should this remain the VP’s responsibility?
  - Recommended action: Define parameters for VP selection, Board review, and vote. This documentation should be passed on to each incoming VP.

D. Business meeting date – note the bylaws state that the annual business meeting shall be held between April 1st and June 30th each year.

E. Awards

- i. Current awards:
  - Regional Rising Star Award
  - Outstanding Collaboration/Partnership
  - Lifetime Achievement Award
- ii. In considering other awards, what helps our institutions?

**3. MOU**

*Danny Armitage*

A. Table for a future meeting.

**4. NACAS South Mid-Year at Swan and Dolphin Mid**

*Danny Armitage*

- A. Include retreat with the site visit.
- B. Reviewing 9-13/9-15 (W-F), adding the 9/12.
- C. We will need to schedule very soon to avoid future scheduling conflicts.
- D. Stephanie will send a Doodle Poll to confirm current availability.
- E. We have members who have expressed interest in serving on the host committee.

**5. Board Reports**

*All*

A. **President-Elect**

*Brian Browning*

- i. Co-presentation of 2025 conference options with Stephanie Edgett.



2025 Site Selection  
Proposed Schedule

- Presentation:

- ii. Board to vote on selection during July meeting.

B. **Vice President**

*Michael Murphy*

- i. No Report

C. **Immediate Past President**

*Donna Morris-Powell*

- i. No Report

D. **Treasurer**

*Jack Burgess*

- i. Reconciliation of 2023 conference expenses underway
- ii. Anticipated balance after hotel and returned investments: \$111,763.22.
  - Awaiting \$164,474.40 to post from Hyatt.
- iii. Vote to return \$50,000.00 to the investment account.
  - Motion by Victoria Hanson, Esmeralda seconded, all in favor.
  - Motion carries.

iv. Need new members to share legal name, mailing address, phone number, and last 4 of social to Victoria.

- E. **Secretary** *Carol Agomo*
- i. Motion to accept minutes from the May 18, 2023, governing board meeting made by Brian, Michael seconded, all in favor.
  - ii. Motion carries.
- F. **Conference Coordinator** *Stephanie Edgett*
- i. Site visit dates to be confirmed, considering September 12-15, 2023.
  - ii. Host committee chairs are needed.
  - iii. 2025 site selection co-presentation. (See notes for VP for reference).
- G. **Professional Development Coordinator** *Robin Parker*
- i. No report
- H. **Communications Coordinator** *Andrew Smith*
- i. No report
- I. **Membership Coordinator** *Alla Jeanae Frank*
- i. Still reviewing the member roster.
- J. **South Rep to NACAS Board** *Esmeralda Valdez*
- i. National is proposing the Cornerstone of the Profession Award.
    - The foundation will proceed with the introduction of the award at C3X and will have an article in the fall magazine.
  - ii. The board is reviewing the Newton Award.
  - iii. July in-person meeting will be in Atlanta.
- K. **NACAS Home Office** *Lynette Smith*
- i. No report
- L. **Host Committee Co-Chairs** *TBD*
- i. No report

## 6. Other Business/Next Steps

- A. Danny will confirm which entity will cover summer retreat expenses for the board.

## 7. Adjourn

- A. Meeting adjourned at 11:10 am CST  
B. Next meeting: TBD